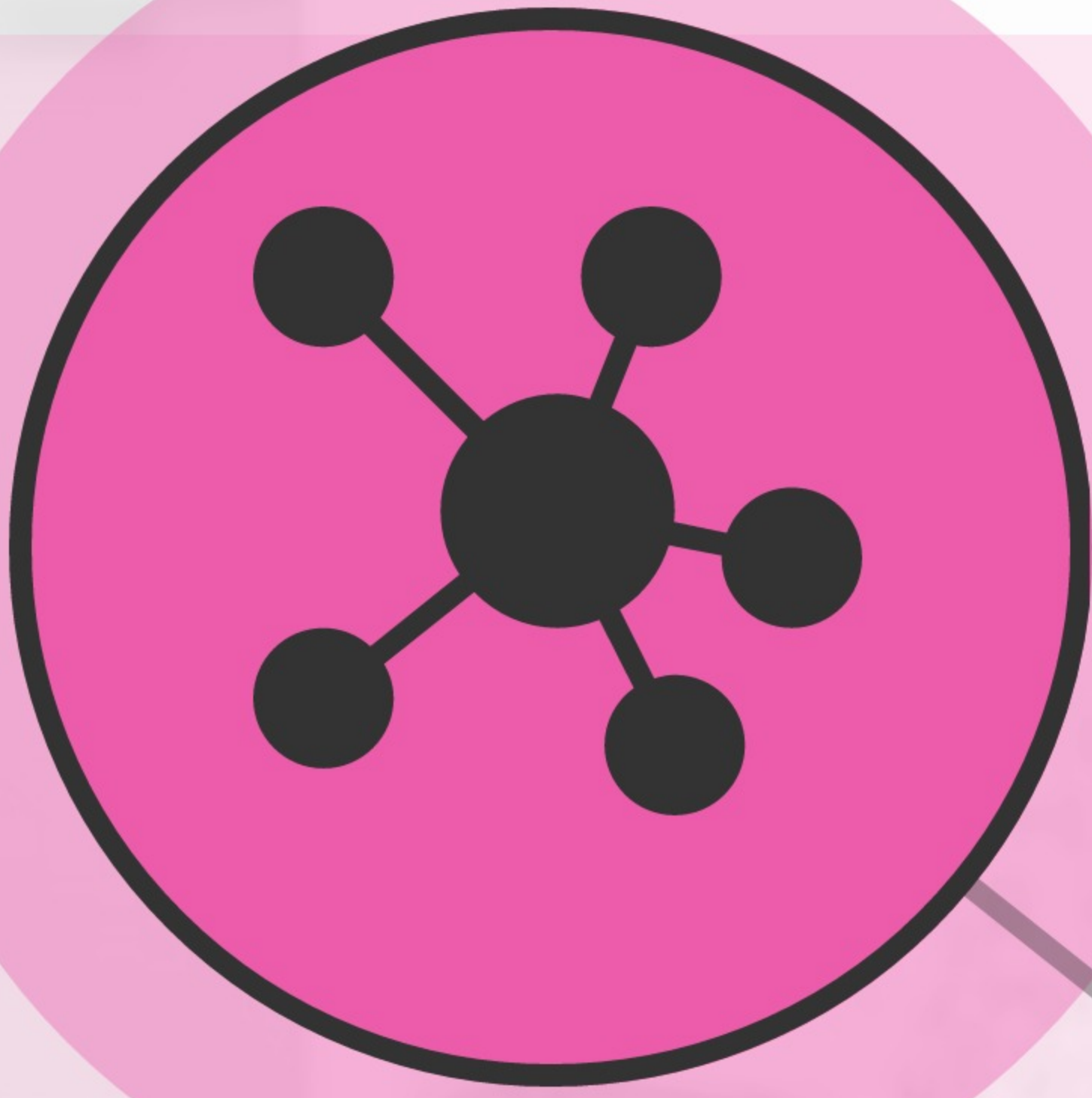


GDP Advisors Employee Benefits Information Request



Item 1: Employee Census

This is the initial set of data GDP Advisors will need to evaluate your current employee profile and plan. Attached is an excel template, including example information, that will need to be submitted exactly in this format. (Changes made to this file may cause a delay in processing.)

Item 2: Most recent benefits invoice

Your most current invoices will be validated with the employee census information included in Step 1. The most recent invoices will confirm all current enrolled employees, benefits offered and your cost.



Item 3: Plan design summary

The summary plan design (SPD) is a document each participant is entitled to receive in an ERISA-covered health benefit plan outlining the details of the plan including eligibility, benefits provided and plan operation and administration.



Submit your information online at
[www.gdpadvisors.com/Contact/Health Plans & Employee Benefits](http://www.gdpadvisors.com/Contact/HealthPlans&EmployeeBenefits)